

Pooja Bachani

Tulsa, OK 74104 ♦ E-Mail: Pob6168@utulsa.edu

Education

University of Tulsa, Tulsa, Oklahoma	2024- Present
PhD in English Literature	
Long Island University Post, Brookville, New York	2017
M.S. Adolescent Education, English	
University of Freiburg, Freiburg, Germany	2014
M.A. English Literatures and Literary Theory	
<i>Thesis: The Pragmatic Conception of Truth in Winesburg, Ohio</i>	
Boston University, Boston, Massachusetts	2012
B.A. English and Philosophy	

Experience

Instructor, Writing Program, University of Tulsa	April 2025- Present
<ul style="list-style-type: none">Teach Business & STEM Writing full semester courseParticipate in curriculum development task forceAssist other instructors with syllabus developmentDevelop & teach a 5-week online version of Business & STEM writing course	
Editorial Assistant, <i>James Joyce Quarterly</i> , University of Tulsa	August 2024 -Present
<ul style="list-style-type: none">Proofread submissionsFact check quotations and referencesEnsure all works cited follow in-house style and MLAAssist the EIC on special issue projects<ul style="list-style-type: none">Develop and pitch strategic approach to new issuesManage the project timeline and deliverables across roles	
Assistant Director, Davenport Institute at Pepperdine University	March 2020- August 2024
<ul style="list-style-type: none">Developed curriculum for certificate programs and custom trainings<ul style="list-style-type: none">Identified new courses based on current offerings and audience needsConstructed and implemented curriculum development SOP from title to finished presentation, with supplemental readings, breakout and group activities keeping in mind teaching and learning stylesTaught certificate sessions and trainings<ul style="list-style-type: none">Engaging Marginalized Communities	

- Public Engagement as a Leadership Skill
 - Navigating Difficult Conversations and Public Engagement Fatigue
 - Digital Equity and Engagement
 - Current Challenges in Local Government
- Maintained and managed delivery and evaluation of all certificate programs
 - Updated curriculum based on new scholarship and recent events
 - Coordinated and confirmed certificate faculty
 - Constructed digital classroom on Google Drive
 - Developed and executed promotion and recruitment strategy
 - Reviewed and approved program applications
 - Served as main program director and point of contact
 - Developed course evaluation and collated results to determine adjustments
 - Created reports evaluating program success
- Coordinated and oversaw custom trainings
 - Developed relationships with prospective training clients
 - Identified appropriate faculty and curriculum
 - Handled course evaluations and feedback
- Facilitated group discussions and round tables for engagement processes
- Assisted in writing requests for proposals for partnerships and training opportunities
- Wrote and published thought leadership pieces in national magazines and journals
- Led and managed team of Graduate Research Assistants
 - Created and facilitated trainings on research, writing, curriculum development, web design, and social media
 - Designed projects that align with the interests and goals of the graduate assistants to further their professional development
 - Provided training on professional development
 - Identified and delegated tasks
- Developed and executed communications and marketing strategy
 - Managed social media including curating, designing, and posting content
 - Coordinated with partner organizations for outreach efforts
 - Wrote and managed all email communication
 - Managed and updated website
- Organized and executed monthly on-campus events for students
- Coordinated and executed annual State of Public Engagement Virtual Conference
- Directed and executed conference strategy
 - Identified appropriate conferences
 - Wrote and submitted responses to CFPs
 - Developed curriculum and confirmed faculty
- Delivered conference presentations at national and regional conferences
- Served as faculty advisor for the student ICMA chapter
- Maintained relationships with partner organizations and served as a liaison
- Connected and coordinated with departments across the university
- Assisted with School of Public Policy conferences and events

Social Media Manager, Center for Academic Freedom	Oct. 2018- Feb. 2020
<ul style="list-style-type: none"> Monitored and managed organization's social media platforms Actively engaged with legal teams to determine case and issue priorities Determined advertising strategy for engagement on Facebook and Instagram Designed and executed social media ads, and monitored results for ROI Coordinated with content creators on images and videos Wrote blog posts on free speech and education related cases Developed, wrote, and pitched op-eds for National Free Speech Week 	
Director of Communications, Young Americans for Liberty	May. 2017- Oct. 2018
<ul style="list-style-type: none"> Developed and finalized messaging on policy issues Constructed talking points for national TV interviews Crafted and sent all press releases and media advisories Managed email communication to various stakeholders Led & Managed the Media Ambassadors Program <ul style="list-style-type: none"> Edited 80+ pieces/month from 40 Media Ambassadors Pitched and published pieces in national outlets Developed and distributed educational content on writing Developed and executed media strategies for each region 	
Assistant Director, Institute for the Study of Democracy and Liberalism	Sep. 2016-May. 2017
<ul style="list-style-type: none"> Planned, organized & executed all events <ul style="list-style-type: none"> Spring 2017: 6 film screenings, 2 invitation only colloquia, 3 guest lectures Fall 2016: 4 film screenings, 1 Institute for Humane Studies colloquium, & 4 guest lectures Led & managed the intern program <ul style="list-style-type: none"> interviewed candidates, delegated tasks, facilitated weekly meetings Main point of contact with university departments and independent contractors 	
<u>Professional Service</u>	
Co-Chair, Steering Committee	Fall 2025-Present
<i>University Network of Collaborative Governance</i>	
Vice Chair, Steering Committee	Fall 2023-Fall 2025
<i>University Network of Collaborative Governance</i>	
Advisory Council Member	Fall 2023-Present
<i>Davenport Institute & School of Public Policy, Pepperdine University</i>	
Board of Directors	Jan 2024-Jan 2026
<i>Urban Rural Action</i>	
Teaching and Training Committee Co-Chair	Fall 2022-Present

University Network of Collaborative Governance

Steering Member, Teaching, Training, & Research Retreat Planning Committee

Oct. 2022- Present

University Network of Collaborative Governance

Board Member

Fall 2021-Present

National Steinbeck Center

- Develop and execute first (& subsequent) annual academic conference
- Lead the strategic planning committee

Advisory Council Member

2021-2023

Urban Rural Action

Membership Committee Co-Chair

Fall, 2021- 2022

University Network of Collaborative Governance

Recipient, 30 Under 30 Award

Fall 2019

The Washington Examiner

Literature Conference Presentations

(Fr)actualities fragments in the Present Time: An Interdisciplinary Reflection on Linguistics,

Dec 2025

Literature, Identity, and the Narratives of Modernity, University of Naples L'Orientale

“Scissors and Paste: Recasting the Crossheads in “Aeolus” A Newspaper in Fragments”

Travel Award Granted by the University of Tulsa

Modernist Studies Association

Oct 2025

“The Ecology and Infrastructure of Bloom’s Pockets, Objects, and Things in *Ulysses*”

Travel Award Granted by University of Tulsa

The Trieste Joyce School, University of Trieste

July 2025

By application, scholarship received from program and home institution

Public Policy Conference Presentations

Municipal Management Association of Southern California

November 2023

Digital Equity in Public Engagement

University Network of Collaborative Governance Teaching, Training, & Research Retreat

August 2023

Trends and Challenges in Teaching and Training Post-Pandemic

MOVE London Annual Conference

June 2023

Society 5.0: ensuring citizen input drives decisions on change

Consortium of University Public Service Organization	June 2023
<i>Teaching & Training Lessons Learned</i>	
International City/County Management Regional Conference	May 2023
<i>Dialogue between Local Government and Community: Partnering for Success</i>	
Granicus Annual Team Conference	January 2023
<i>Keynote Address: The Vital Role of Public Engagement</i>	
Municipal Management Association of Southern California	November 2022
<i>Building Trust Through Effective Community Engagement</i>	
City-County Communications and Marketing Association	September 2022
<i>Navigating Public Engagement Fatigue and Difficult Conversations, What It Takes</i>	
California Association of Public Information Officers Annual Conference	August 2022
<i>Public Engagement and Communications</i>	
University Network of Collaborative Governance Annual Conference	June 2022
<i>Challenges in Online Curriculum Development</i>	
International Association of Government Officials Summer Conference	June 2022
<i>Public Engagement as a Vital Leadership Skill, Public Engagement and Communications</i>	
California Association of Museums Annual Conference	March 2022
<i>National Steinbeck Center's Youth Program</i>	
International Association of Government Officials Winter Conference	January 2022
<i>Engagement and Inclusivity</i>	
University Network of Collaborative Governance Annual Conference	October 2021
<i>Changes in Teaching and Training During the Pandemic</i>	
Municipal Management Association of Southern California Annual Conference	October 2021
<i>Engaging your Community on Difficult Topics</i>	
Municipal Management Association of Northern California Annual Conference	October 2021
<i>Engaging your Community on Difficult Topics</i>	
International City/County Management Annual Conference	October 2021
<i>Engaging Marginalized Communities</i>	

Publications

<u>Sustainable Digital Innovation and Implementation</u> , ICMA Essays Digital Collection	Jan 2025
<u>Building Trust Through Digital Services</u> , ICMA PM Magazine	May 2024
<u>Navigating Data in Local Government Decision Making</u> , ICMA PM Magazine	Jan 2024
<u>Cities and Counties Working Together</u> , ICMA PM Magazine	Nov 2023

<u>Public Engagement for Public Safety</u> , ICMA PM Magazine	Oct 2023
<u>Addressing Mental and Emotional Wellness Through Organizational Culture</u> , ICMA PM Magazine	May 2023
<u>Participatory Budgeting as a Way to Reach Young People</u> , ICMA PM Magazine	Apr, 2023
<u>Youth Councils Can Strengthen Local Government and Build Trust</u> , ICMA PM Magazine	Dec. 2022
<u>Digital Equity and Public Engagement</u> , ICMA PM Magazine	Dec. 2022
<u>Public Engagement Can Help Local Governments Effectively Invest in Public Transit</u> , ELGL	Feb. 2022
<u>Small Towns, Big Communities</u> , ICMA PM Magazine	Nov. 2021
<u>Engaging Marginalized Communities: Challenges and Best Practices</u> , ICMA PM Magazine	Sept. 2021
<u>Davenport Institute: Innovation in a time of national crisis</u> , PublicCEO	May 2021

Other Activities

Graduate Assistant, Writing Center, Long Island University Post	2016-2017
Weekly Columnist “State of Education”, The Pioneer at LIU Post	Fall 2016
Teaching Assistant, University of Freiburg	Fall 2014
<i>Survey of English Literature I, Dr. Stefanie Lethbridge</i>	
Teaching Assistant, University of Freiburg	Spring 2013
<i>Survey of English Literature II, Dr. Monika Fludernik</i>	
Executive Editor, Brownstone Journal, Boston University	Spring 2011
City Section Editor, Fact Checker & Staff Writer, Daily Free Press, Boston University	2008-2009